

## Charnwood: Leicestershire Scout and Guide International Camp

**Role Description:** Programme: Sunday Activities Team Leader

**Role Purpose:** Coordinate and provide the camp orientation activities on the Sunday

**Appointed by:** Programme Team Managers in conjunction with the Camp Directors

**Responsible to:** Programme Team Managers

**Reporting to:** Programme Team Managers

**Responsible for:** Overall management of the camp orientation activities on the Sunday

**Main Contacts:** Programme Team Managers

Health and Welfare Team Manager

Facilities Team Manager

Transport Coordinator

**External Contacts:** Suppliers

Entertainers

### Key Tasks:

- In conjunction with the Youth Forum, Youth Ambassadors, and Programme Management Team, you will assemble a team, and manage the team, who can provide a fun, vibrant, adventurous and engaging programme of all Sunday activities between the hours of 9.00am and 5.00pm during the event for all youth participants.
- Create a safe atmosphere, abiding to the aims and objectives of the camp.
- Programme ideas should focus on an international theme and embraces an international theme of friendship, cultural awareness and the world around us
- To ensure that Budget constraints are met
- To ensure that all activities meet the relevant activity rules of TSA & GGUK are met
- Follow event Policies as put in by Event organisers
- Produce relevant Health & Safety Risk Assessments
- Contribute to and implement the policies, aims and objectives of the event
- Any other job of a similar or related nature requested by the Camp Directors or CMT

**Skills: able to;**

- Team management skills
- Planning and organisational
- Hold a current CRB or DBS
- Enthusiastic and competitive person
- Outgoing, reliable and enthusiastic team player

Including responsibility for the following event policy(s):-

- All policies relating to the job role.
  - Health & safety
  - Finance
  - Safeguarding

DRAFT